



St. Patrick's Classical School

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Re: Work Experience/Community Service

Dear Employer,

On behalf of St Patrick's Classical School, I would like to thank you most sincerely for accepting one of our students on a work experience/community service placement with you.

From experience we know that our students, following their placement, are generally extremely pleased at having gained such a valuable insight into the world of work. The new skills that students develop during the placement stand to them both at school and in their later lives.

Due to the volume of students on placement, it will most likely not be possible to contact you directly to assess the students progress. With this in mind, I have enclosed a student evaluation report that I would be grateful if you could fill out and return to the school (FAO: Mr Ciaran Murphy) by post or with the student at the end of the placement.

I again wish to avail of this opportunity to reiterate our appreciation of your generous support of the TY programmes and of course hope that you will extend my thanks to all of your staff. I hope that you are happy to receive our students again in the future and please do not hesitate to contact me with any concerns or queries.

Kind regards,

Mr Ciaran Murphy

Transition Year Coordinator
St Patrick's Cassical School Navan

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